

Request for Release of Student Records

L&N STEM Academy Transcript Release
(Must be submitted 7 days in advance of deadline)

\$2 per transcript unless on Fee Waiver. No charge: First 2 college applications and scholarships.

Name _____ Age _____ Counselor _____

Application Deadline _____ Date Submitted to Guidance Office _____

College/Receiving Institution: _____

Address: _____

application submitted through Common Application

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Address: _____

application submitted through Common Application

Unless otherwise indicated, the following information will be included:

Transcript of courses and grades

Copy of current schedule

College Admissions Testing (ACT + AP)

Check here to exclude: ACT _____ AP _____ Current Schedule _____

Please check only if a counselor recommendation is required for application (Brag Sheet required by student).

Counselor Recommendation (Send email to counselor)

I request that the L&N STEM Academy School Counseling Office mail to the institution named above my official transcript and/or test scores. I further request that, if required, the School Counseling Office submit a recommendation in support of my application. I understand that this information is confidential, and I hereby waive any rights I may have to review its content.

Student Signature _____

Parent Signature _____

(required if student is not 18)

(For guidance use only)

____ Transcript of courses and grade copied

____ Current schedule copied

____ Secondary School Report completed

____ Testing copied

____ Counselor recommendation completed

____ School Profile Included

____ Other completed